

Rainbow Lake Water Protection District

Board of Commissioners Meeting

March 20, 2019

The Board of Commissioners meeting was called to order by Chairman Roger Gorham at 1:00 p.m. at the Brighton Town Hall. In addition to Chairman Gorham, Commissioners present included Peter Shrope, Gordon Sawyer, Jeanette Tummons and Peter Geertz. Also attending was John Carr (Blue Mountain Engineering),

Minutes from the meeting of the Commissioners on October 3, 2018 were unanimously approved as presented.

Treasurer's Report:

Treasurer Geertz informed the attendees that he has not received any response from the accountant, Barbara Dwyer, as yet concerning the 2018 financial statements nor was there any assurance that our filing obligations with the county have been met. It was suggested that he contact Frances Perry, County Treasurer, to determine the status of the filing. Peter Geertz then presented internally generated financial statements for 2018 with a year-end cash balance of \$13,407.06. He then indicated that in 2019 to date the tax revenue of \$32,500 was received and one bill from Randy Smith & Sons for \$1,030 was paid. The RLWPD has a current cash balance of \$44,877.06.

Dam Modification Update:

John Carr (Blue Mountain Engineering) recapped the activity of the previous year and indicated that since then the steel deck fabrication was completed, the old flashboards were modified (stiffened), the new flashboard was completed and the aluminum stop logs and frame were completed as well. These items are stored offsite in Potsdam and are covered under the insurance policy of the contractor. The contractor has submitted his third payment request to cover the cost of the stop logs and frame for \$7,106. Total payment requests to date are \$135,400 with \$75,600 still open on the contract. The current payment request of \$7,106 was approved by Commissioner Gorham. John Carr indicated that the DEC TRP permit needs to be renewed and he would contact our insurance agent for the required certificate for this purpose. He also indicated that he would be in contact with Steve Smith with regard to the advisability of changes to the fencing recommended by the contractor. Some concern was raised about the potential of a late season snow melt and ice out as the contractor will not be able to complete the project until the site becomes accessible. John Carr offered to provide a letter at the end of the project to satisfy the insurance company's periodic dam inspection requirement. He also offered to provide an inspection checklist for our dam maintenance operator to complete on an annual basis going forward.

Dam Control and Maintenance

The bill for 2018 dam maintenance from Randy Smith & Sons, Inc. was reviewed. Discussion followed concerning the frequency of visits to the site by the contractor. It was determined that monthly visits would be appropriate from May through October especially in the first year after the dam modification project has been completed. Commissioner Gorham will relay this to the contractor. The need for signage and related contact information to be listed was reviewed with the Franklin County Emergency Services to be considered as a possible first contact. They would then be asked to forward any reported issues to our dam maintenance contractor.

Other Business

Roger Gorham reviewed the bylaws of the Commission and indicated several areas for improvement in our procedures including the need for a replacement for the mandatory DEC member, the lack of having a Vice-President and better communication with the Rainbow Lake Association concerning recommendations of new

members and their terms of service. Current officers are Roger Gorham as President and Peter Geertz as Treasurer and Secretary. Both were unanimously reelected to serve another one year term.

Roger Gorham reviewed the contents of the file cabinet that included documents related to the dam modification project, various correspondence and documentation dating back to 1871, as well as financial and insurance records.

The date and time of the next meeting will be determined based on the timing of substantial completion of the project but in no case later than July 4th.

Adjournment:

The meeting was adjourned at 2:20 p.m.

Respectfully submitted,
Peter Geertz, Secretary